

## TOWN OF PRINCETON

### DRIVEWAY & DITCH TILING POLICY Adopted April 8, 2013

The Town of Princeton sets forth the following policy for responding to new driveway and ditch tiling requests within the Princeton Town Limits:

- I. Residential
  - A. Driveways
    1. The land owner must purchase a driveway permit and pay for the cost of the pipe and materials prior to installation of the driveway.
    2. The driveway pipe size will be determined by Princeton Public Works Superintendent.
    3. Additional driveways will require the purchase of an additional driveway permit. It will be the sole responsibility of the property owner to provide the labor and materials for installation of an additional driveway.
  
- II. Ditch Tiling
  1. The Town of Princeton will not bear any cost or responsibility for tiling any ditch located with the street rights-of-way or drainage easements.
  2. The Town of Princeton will consider ditch tiling requests on a case by case basis and either grant or deny permission for a property owner adjacent to a ditch within the streets rights-of-way or drainage easements to be tiled after plans are submitted.
  3. The property owner will bear all costs associated with securing plans as well as for providing the labor and materials for ditch tiling.
  4. The property owner will be responsible for any professional fees (i.e. engineer or attorney fees) incurred by the Town of Princeton prior to approval of a ditch tiling plan. These costs will be estimated and must be paid prior to professional review.
  
- III. Commercial
  - A. All commercial driveway and ditch tiling plans must be submitted as part of the total construction project for vacant lots. All improvements will be the sole responsibility of the property owner.

*This was presented to the board on August 5, 2024. No changes were made. Just reviewed.*